**中新国际联合研究院交通费明细表**

**Sino-Singapore International Joint Research Institute**

**Form of Transportation Details**

基本信息 General Information

|  |  |  |  |
| --- | --- | --- | --- |
| 申请日期Application date | 点此选择日期Click to choose a date | 项目编号Project No. |  |
| 项目名称Project Title |  |
| 申请人Applicant |  | 职位/职称Designation |  |

市内交通费用明细 Local (City) Transportation Details 1

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 日期Date (YYYYMMDD) | 出发地From | 目的地To | 事由Specification | 交通方式 Transportation Mode | 金额Cost (RMB) |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  | 总计TOTAL (RMB) |  |

城市间交通费用明细 Intercity Transportation Details 1

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 日期Date (YYYYMMDD) | 出发地From | 目的地To | 事由Specification | 交通方式 Transportation Mode | 金额Cost (RMB) |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  | 总计TOTAL (RMB) |  |

1: 凭据报销Original bills and receipts are required

本人对以上所列明细真实性承诺，如有问题愿意退回以上所有金额I hereby declares that the information provided above is true and correct, and agrees to return the total reimbursement back to JRI if any discrepancy exists.

|  |  |
| --- | --- |
| 申请人Applicant |  |
| 签名Signature |  |
| 日期 Date (YYYYMMDD) |  |